

MEETING OF THE CITY OF ZILWAUKEE PLANNING COMMISSION

September 11, 2013

The meeting was called to order at 6:00 P.M. by Chairperson K. Hyde.

Roll Call:

Present: Norm Burke, Betty Comstock, Ken Hyde, Rich Metiva and Steve Thayer.

Excused: Tom Luplow and Pete Rouech.

Also Present: Dennis Duro.

The minutes of the August 19, 2013 meeting were considered. A motion was made by N. Burke, supported by B. Comstock, to approve the minutes. The motion carried.

Old Business:

K. Hyde mentioned that N. Burke had an addition for the Site Plan Review packet. N. Burke presented wording for permission for Zilwaukee planning commission members and/or representatives to enter upon property for an on site inspection in relationship to the request. After some discussion a motion was made by R. Metiva, supported by S. Thayer, to accept the language for this site plan addition and incorporate it into the packet. The motion carried.

N. Burke again questioned if a site review was necessary for Charter Communications in the Pro-Met building at 950 Bridgeview North. It was mentioned that Adm. Zittel and J. Stemple agreed it was not needed as it fit the areas requirements. N. Burke questioned if the wording in Ordinance 31, Section 31.311, page 45, #2 b gave cause for a site plan being necessary. After much discussion it was decided that this would only fit if a Building Permit was necessary. The Commission would like J. Stemple to clarify this at the October meeting.

K. Hyde mentioned D. Duro receiving a letter of dismissal and informing him that the number on the Planning Commission will be seven (7). N. Burke mentioned in order to do this the Planning Enabling Act states it must amend Ordinance 7 adopted April 5, 1965 which states the Planning Commission shall consist of nine (9) members. He stated that in order to amend this Ordinance the Council must follow strict guide lines and thus far they have failed to do so.

N. Burke read a resolution he had drawn up to the Commission members. K. Hyde read a letter he wrote to the Council to the Commission members. Both letters were regarding the number of members for the Planning Commission. After much discussion it was decided that K. Hyde should go to the October Council meeting to give direction of proper procedures for changing the number of members on the Planning Commission. A motion was made by R. Metiva, supported by N. Burke, that Chairperson K. Hyde attend the October City Council meeting and present reasons to keep the Planning Commission number of members at nine (9). The motion carried all voting aye but B. Comstock who abstained from the vote.

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New Business:

N. Burke mentioned “by laws” for the Commission. He, K. Hyde and possibly other members will have copies of some by laws for the next meeting.

B. Comstock mentioned the 2003 Master Plan and questioned if the next one will be drawn up by an Engineering firm. K. Hyde stated that it would be. B. Comstock listed many things to be put into the history area that have been done in the City since the last Master Plan.

John Stemple Updates:

None.

Audience Participation:

D. Duro questioned the number of members on the Planning Commission and that he would still be willing to be on the Commission..

A motion was made by B. Comstock, supported by S. Thayer, to adjourn. The motion carried. Meeting adjourned at 7:30 P.M. **The next meeting will be on October 9, 2013 at 6:00 P.M. This is the second Wednesday of the month .**

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Respectfully Submitted,

Carole Inman, Recording Secretary